

INSTRUCTIONS FOR AUTHORS

Papers are submitted in the manner and format described below. The length of the text is a maximum of 57,600 characters with spaces, including titles, abstracts, footnotes, image titles, notes and references.

Papers are submitted via the ASEESTANT service. You can access the technical manual for using the ASEESTANT electronic editing system for journals via the web site of the Architecture and Urbanism journal <http://iaus.ac.rs/code/navigate.aspx?Id=221> or directly via the web address of ASEESTANT that relates to the Architecture and Urbanism journal <http://aseestant.ceon.rs/index.php/a-u/>.

All papers are subject to anonymous review. After the review, the reviewers' opinion is sent to the authors, and the authors should respond to any remarks. The paper is then returned to the editor. If the authors do not accept all the reviewers' suggestions, they need to submit an explanation that will be considered (if possible) by the same reviewers and the editor. A copyright transfer agreement needs to be signed with the paper, which can be found on the IAUS web site <http://iaus.ac.rs/code/navigate.aspx?Id=221> or the author can receive one via email.

Papers are written in Serbian or English and must be original, unpublished texts by the authors that are not in the publication procedure for any other journals. The authors take responsibility for the opinions and positions expressed in the papers as well as copyright in connection with the material used (illustrations, appendices, quotations, etc.)

Style and format:

Language: Serbian or English

Font: Times New Roman, 11 pt.

Letters: Cyrillic for all attachments that contain Serbian text.

The title of the paper, the abstract with keywords and the titles below the pictures are given in Serbian and in English.

Papers submitted via the ASEESTANT service should not contain the name/surname of the author(s), or their affiliation. This data will be entered by the author after a positive review. In addition to the name, surname and affiliation, an email address should be included. When there are multiple authors and institutions, use superscript *, ** and *** after the names and surnames.

If the paper is the result of a project, after the abstracts and keywords, write the title and number of the project, and specify the institution that finances the project.

Abstract in Serbian and English:

The abstract comes immediately after the title and authors' names. The abstract should be no shorter than 200, or longer than 250 words. The abstract should be a short summary of the paper that explains the concise ideas and methods used in it. Quotes and references are not used in the abstract. The abstract should not contain parts from the introduction. Add up to five keywords with the abstract.

A summary in Serbian and in English for all other attachments

For all attachments that fall into the category of scientific and professional papers such as sections of: news, new books, project presentations, presentations of technical solutions and similar, it is necessary to give a short summary of up to 100 words with a maximum of three to five key words.

Text:

The text should follow a logical and clear plan. Research motives and their relation to previous works on a given subject should be presented. Describe the research methods and techniques in a clear way. If there are results and

a discussion of the results, as well as recommendations, it is desirable to present them as a separate part of the paper (section or part of a section).

The text should be divided into sections, each of which has its own title. The first level of titles is written in capital letters, in bold. For the second level of titles, the same font size is used, with the first letter being capitalized, and the remaining letters lower case, bold. Use italics for the third level of titles.

When foreign names that have been translated into Serbian first appear in the text, they should be written (in brackets) in the original.

When in a Cyrillic text there is a word from a foreign language written in Latin script, it should be written in italics.

The official and full names of publications, laws, journals, books and documents should be written in italics without quotes.

Figures and tables:

The figures and tables should be numbered, informative, and have as little text as possible. All figures and tables should have references in the text. Captions for the figures and tables in the text are referred to as: (Fig. 1) and (Tab. 1). The titles under the figures should be identified using Fig. (or *Сл.* in Serbian Cyrillic).

Figures and tables are submitted as additional files via the ASEESTANT service in step 4: Submission of attachments – Supplementary files. Sources for the figures should be at the very end of the work, after the references.

Acknowledgements:

If the author has the need to thank an individual or an institution for their contribution to the paper, that text should be in italics in a smaller font than the main text, after the main text and before the references.

References:

The references should be given in alphabetical order in Latin letters. They should include the surname and initials of the author's name; the initials of the name and full surname of the other authors; the year of publication (in brackets); title of the paper, name of journal (*italics*), number of journal (**bold**), page numbers (from - to). (For a book: place of publishing and name of publisher).

Examples:

- for journals: Radosavljević, R. (1995). *The fundamentals of protecting architectural heritage in the core of Novi Sad, Architecture and Urbanism* **2**, p. 23 - 32.

- for books: Brkić, A. (1992). *Symbols in stone, Belgrade, Association of Architects of Serbia*.

- for papers in a thematic collection/monograph: Maruna, M., Lazarević Bajec, N. and Mihajlov, V. (2011). Analysis of the adaptation of forms of urban structure to climate change: an example of the draft plan for the detailed regulation of "Ada Ciganlija". In: Zlatanović-Tomašević, V., Gajić, R. i Kaić, F. (Eds.) *The future of developing settlements in the light of climate change* (227-246). Belgrade, Urban Planning Association of Belgrade.

- for papers in conference proceedings: Đurović, I. and Mirković N. (2017). Application of failure analysis in the risk assessment of technical systems – a case study. In: Proceedings. 10. Scientific and Professional Conference Students Meet Science 27 - 30 November, 2017 (16-29). Banja Luka, Republika Srpska: University of Banja Luka.

- Referencing (references) within the text to scientific sources is done by stating the surname of the author and the year of publication of the work: (Brkić, 1992);

- When quoting part of a text, in addition to the surnames and year of publishing, it is necessary to indicate the exact page number from which the text was taken (Brkić, 1992:112).

References should be at the end of a sentence before the full stop.

Notes:

After review and acceptance of the paper for publication, all of the above applies. The text and illustrations are submitted in one of the following formats:

- text attachments and tables: Microsoft Word (*.doc) or (*.docx);
- diagrams, charts, graphs, photographs, drawings and similar: (*.jpg) or (*.tiff) format: at a resolution of 300 pixels/inch, CMYK. Poor quality photographs will not be accepted;
- for all illustrations, it is mandatory to state the source, the name of the author of the illustration, etc.;
- the final version of the text is subject to proofreading;
- publication of a paper is not paid;
- papers are not returned to the authors;
- authors whose papers are published receive a copy of the journal.